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CHAPTER FIFTY-FIVE  
PERINATAL COORDINATORS

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## Chapter 55. Perinatal Coordinators

### Rule No. 560-X-55-.01. Authority and Purpose.

(1) Perinatal coordinators serve as a liaison between the provider community, Medicaid eligible pregnant women and infants, the Department of Public Health and the Alabama Medicaid Agency. These services are provided through a cooperative agreement between Medicaid and the Department of Public Health.

(2) The purpose of providing these services is to ensure availability of and access to care for the benefit of Medicaid eligible recipients.

Authority: 42 CFR, - 431.615, State Plan, Attachment 4.16-A. Effective date of this rule is January 14, 1992.

### Rule No. 560-X-55-.02. Qualifications of a Perinatal Coordinator

(1) A Perinatal Coordinator must meet the requirements of a registered Nurse as defined by the State Personnel Department and will be governed by such rules and regulations. The Department of Public Health has the right to determine the nurse classification for each perinatal coordinator position. Perinatal coordinators reimbursed under this contract can only be employed by the Health Department.

(2) Hiring practices will be accomplished by the Department of Public Health. Required performance reviews will be accomplished by the Perinatal Coordinators assigned supervisor within the Health Department.

(3) The Department of Public Health will be responsible for assuring that the professionals who provide such services meet the requirements as outlined in the cooperative agreement and as outlined in the Administrative Code.

(4) Medicaid reserves the right to ask for replacement of any individual perinatal coordinator who is found to be in violation of the terms of the contract.

Authority: 42 CFR, - 431.615, State Plan, Attachment 4.16-A. Effective date of this rule is January 14, 1992.

### Rule No. 560-X-55-.03. Functions of Perinatal Coordinators

(1) Perinatal Coordinators are required to spend 80% of their billable time serving the needs of Medicaid eligible clients. Services included, but are not limited to, the following types of service:

(a) Increasing the awareness of and utilization of tertiary care centers and preventative health care.

(b) Evaluation of available resources, identification of areas of need, and the development of new resources in areas of identified need.

(c) Research and development of a more effective mechanism for the transfer of high risk mothers and babies.

(2) Perinatal Coordinators and their clerical support must keep a daily log of their activities. Activities recorded on the daily log and their performance standards and task statements, and evaluations will be the basis for computing billable time.

(3) Perinatal Coordinators are required to submit a quarterly report to the Director, Perinatal Branch, Family Health Services, Department of Public Health.

(4) Medicaid reserves the right to review daily logs, quarterly reports and any other pertinent documentation as necessary.

Authority: 42 CFR, - 431.615, State Plan, Attachment 4.16-A. Effective date of this rule is January 14, 1992.

Rule No. 560-X-55-.04. Auditing Procedures

(1) An annual audit will be conducted by the Medicaid Agency of each perinatal coordinator's activities. In addition, periodic audits may be performed by the Health Care Financing Administration.

Authority: 42 CFR, - 431.615, State Plan, Attachment 4.16-A. Effective date of this rule is January 14, 1992.

Rule No. 560-X-55-.05. Payment for services

(1) The Department of Public Health will be reimbursed their costs of providing these services as specified in the contract.

(2) Skilled medical and professional costs will include the salary of perinatal coordinators, travel required in the performance of these duties, and any training required to effectively discharge their duties. This also includes clerical support. Administrative costs for services performed by perinatal coordinators and clerical support will also be reimbursed at a percentage appropriate to the type of services provided.

(3) All invoices must be submitted by Public Health in accordance with guidelines established by Medicaid. Public Health agrees to accept as payment in full the amount paid by Medicaid for a covered item(s) and will make no additional charge or charges for a covered item(s) to a recipient/sponsor or family thereof.

Authority: 42 CFR, - 431.615, State Plan, Attachment 4.16-A. Effective date of this rule is January 14, 1992.